

WORK SESSION AGENDA

February 15, 2022

5:00 p.m.

The purpose(s) of the meeting shall be for the Commission to receive, consider, discuss, deliberate and debate the matters listed herein below and such other public business as may lawfully be undertaken provided that no formal votes are to occur and no matters or issues will be formally decided upon at this meeting.

- I. Reschedule March 15 meeting Res No. 22-1460
- II. Establish Jubilee Committee Res No. 22-1461
- III. Appoint to the Jubilee Committee Res No. 22-1462
- IV. Red Bank's American Rescue Plan (ARP) allocation and Red Bank's Tennessee Department of Environment and Conservation (TDEC ARP) allocation: collectively presented as the "Red Bank ARP Allocation Strategy" (15 minutes)
- V. Strategic Planning discussion (20 minutes) slide show to come
- VI. Any other business to discuss

RED BANK ARPA ALLOCATION STRATEGY - \$3,513,087.40 Two Year Total

A) Stormwater Infrastructure (Greg)	\$480K + \$1,600,000 TDEC Award=	\$2,080,000.00	\$480,000
a. White Oak Park_Retention Pond -	\$175,000	\$175,000	
b. Stringers Branch Bridges (3) replacement (North End) Engineering -	\$375,000	\$375,000	
c. Bridge Assessments (TDOT)-	\$25,000	\$25,000	
d. Jetter Truck	\$200,000	\$200,000	
		<u>\$775,000</u>	
Unallocated:			\$1,305,000.00
B) Internet Technologies (Dan/Martin) -	\$500,000 Total		\$500,000
a. Citywide Audio and Visual (4 locations)	\$150,000		
b. City Hall Electronic Sign -	\$50,000		
c. R.J. Young IT Road Map/Interactive Website (Business Process Automation) -	\$200,000		
d. Pulbic Works IT Support	\$100,000		
C) Facilities Improvement (Greg)	\$1,150,000 Design and Construction Total		\$1,150,000
a. Public Works Facility			
b. Police and Court Facility			
i. Generator			
c. Fire Station #2			
d. Parks Improvement			
D) Departmental Equipment			
a. Police In-Car camera systems	\$320,000		\$320,000
b. Fire - Radios replacement	\$305,000		\$305,000
E) Non-Profit Relief Endeavors (John) -	\$300,000 Total-\$50K every 6 months.		\$300,000
F) Critical Employee Pay Bonuses (John/Tracey) -	5% of Average Salary for 2 yrs.		\$320,000
G) 911 (John) -	\$9,200		\$9,200
H) Roads			
a. Ashmore Terrace-Design**	\$100,000		\$100,000
Total:			<u>\$3,484,200</u>
Unallocated:			\$28,887.40

** Ashmore work may qualify for the TDEC grant

City of Red Bank

Hollie Berry
Mayor

Martin Granum
City Manager

BOARD OF COMMISSIONERS MEETING

Agenda
February 15, 2022
6:00 p.m.

I. Call to Order – Mayor Hollie Berry

II. Roll Call – City Recorder

Mayor Hollie Berry _____ Vice Mayor Stefanie Dalton _____, Commissioner Ruth Jenó _____, Commissioner Ed LeCompte _____ Commissioner Pete Phillips _____

III. Invocation – Pastor Eddie Ellison, Middle Cross Baptist Church

IV. Pledge of Allegiance – City Manager

V. Consideration of the Minutes for approval or correction:

- A. February 1, 2022 Work Session
- B. February 1, 2022 Commission Meeting

VI. Communication from the Mayor

VII. Commissioner's Report

- A. Vice Mayor Stefanie Dalton
- B. Commissioner Ruth Jenó
- C. Commissioner Ed LeCompte
- D. Commissioner Pete Phillips

VIII. City Manager Report

IX. Unfinished Business
NONE

X. New Business

- A) RESOLUTION NO. 22-1460 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, RESCHEDULING THE REGULARLY SCHEDULED AGENDA WORK SESSION AND COMMISSION MEETING FROM MARCH 15, 2022 TO MARCH 22, 2022
- B) RESOLUTION NO. 22-1461 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RED BANK, TENNESSEE ESTABLISHING A CITIZENS ADVISORY BOARD TO ASSIST WITH THE PLANNING AND EXECUTION OF THE RED BANK JUBILEE AND CITY FESTIVAL
- C) RESOLUTION NO. 22-1462 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE APPOINTING MEMBERS TO THE CITY OF RED BANK JUBILEE CITIZENS ADVISORY BOARD

XI. Citizen Comments from Red Bank Citizens on Items not on the Agenda
(3 minute limit)

XII. Adjournment

"Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission and do not necessarily represent the religious beliefs or views of the Commission in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Commission."

City of Red Bank

Hollie Berry
Mayor

Martin Granum
City Manager

COMMISSIONERS AGENDA WORK SESSION

Minutes
February 1, 2022
5:00 p.m.

The City Commission of the City of Red Bank, Tennessee met in a public and duly advertised Agenda Work Session on February 1, 2022 at 5:00 p.m. at the Commission Chambers located at 3117 Dayton Boulevard. The date, time and location of the meeting was advertised in the Chattanooga Times Free Press, on the City's Facebook page and on the City of Red Bank website together with instructions and an internet link to enable virtual attendance by the public. The purpose of the meeting was to receive information on and discuss upcoming business items. Those in attendance were Mayor Hollie Berry, Vice Mayor Stefanie Dalton, Commissioner Ruth Jeno and Commissioner Pete Phillips. Commissioner Ed LeCompte was unable to attend. Also present were City Attorney Arnold Stulce, Jr., City Manager Martin Granum, Fire Chief Brent Sylar, Police Chief Dan Seymour, Public Works Director Greg Tate and City Recorder Tracey Perry and those listed on Exhibit A.

- I. FirstNet Agenda Item No. 22-866
Chief Sylar and Chief Seymour explained the intent of the Agenda Item, i.e. to allow the Police and Fire Departments to switch cell and mobile data carriers to AT&T's FirstNet, which will give our First Responders a dedicated communications network in the event of an emergency and regular networks are negatively affected. By law, there is no Contract to approve.
- II. Re-approve Special Use Permit for 1109 Dayton Blvd Res. No. 22-1455
Public Works Director Tate explained the intent of the Resolution, i.e. to re-authorize the Special Use Permit that was approved by the Commission in December 2021, but expired before the owner was able to appear to sign the original document. Some discussion.
- III. Solar Powered Radar Speed Signs Res. No. 22-1456
Public Works Director Tate explained the intent of the Resolution, i.e. to authorize the purchase of four (4) solar powered radar speed signs. The equipment will be mobile, so it will be very versatile in its uses by many departments within the City. Some discussion.
- IV. Copier Lease Res. No. 22-1457
City Recorder Perry explained the intent of the Resolution, i.e. to authorize the lease of two (2) additional copiers for use by different Departments of the City. No discussion.
- V. RJ Young email migration to O365 Res. No. 22-1458
Chief Seymour explained the intent of the Resolution, i.e. to authorize the allocation of funds to upgrade the City's current email system.
- VI. Red Bank Bicycle Boulevard Res. No. 22-1459
Public Works Director Tate explained the intent of the Resolution, i.e. to authorize the City to accept the TDOT Grant in the amount of \$613,536.00 and allocate fund for the City's required 20% match in the amount of \$153,384.00. Finance Director Alexander

advised the matching funds will be allocated from the State Street Aid Fund. Some discussion.

- VII. TML Legislative Conference March 14-15 – Proposed date change for March 15 Work Session/Regular Commission Meeting to Wednesday March 16 or Tuesday March 22
Mayor Berry explained that many key people that participate in the Commission meetings will be away at a TML Conference on the day of the second scheduled Work Session / Regular Commission Meeting in March. Consensus of the Board was to reschedule the March 15 meeting to March 22. This will be formally authorized by Resolution at the February 15 Commission Meeting.
- VIII. FRBMSS – draft project plan and framework discussion
City Manager Granum presented a project plan and framework draft, attached as Exhibit B. Much discussion.
- IX. Any other business to discuss
NONE

The meeting was adjourned at 6:00 p.m.

Mayor Hollie Berry (date)

City Recorder Tracey Perry (date)

City of Red Bank
Former Red Bank Middle School Site (FRBMSS)
Project Plan and Framework

Phase Zero: Project Plan and Framework review and adoption:

Commission review of the Project Plan and Framework (this document)

- Discuss in Work Session on 1 February
- Consider adoption at Regular Meeting on 15 February

Note: all dates in this Project Plan and Framework are relative to Commission adoption date (for draft purposes, assumed to be 15 February)

Project Governance

- Executive Leadership Team (ELT):
 - o City Manager; Chair
 - o Director of Public Works; Vice Chair
 - o Director of Finance; member
 - o SETD Regional Planner; member
 - o Consultant Principal (once selected); member
 - o Developer/Construction Team Principal(s) (once selected); member
 - o Administrative support provided by Public Works administrative staff and Consultant support staff
- Project Updates:
 - o Milestone updates to the City Commission identified throughout the Project Plan and Framework
 - o Followed by public media releases
- **Commission Decision/Milestones**
 - o "Project Plan and Framework" (15 February, 2022)
 - o Consultant Team award (end of Phase One; targeted for 7 June, 2022)
 - o Discovery update to the Commission (end of Discovery milestone)
 - o Listening + Concept Development update to the Commission (end of Listening and Concept Development milestone)
 - o Final Concept Presentation to the Commission (end of Phase Two; consideration for approval targeted for 21 Feb 2023)
 - o Commission consideration of award to Developer/Construction Team (end of Phase Three; targeted for 18 July 2023)
 - o Planning Commission and City Commission engagement throughout Phase Four (project planning, design, permitting, procurement) as required for routine project planning/zoning issues
 - o Project completion/ribbon cutting expected second half of 2026

Phase One: assemble the Consultant Team

Request for Qualifications (RFQ) to select the Consultant Team (consultant and sub-consultants)

Former Red Bank Middle School Site Planning Consultant	
RFQ Schedule of Events	
The following schedule represents the City of Red Bank's best estimates for this RFQ; however, the City reserves the right, at its sole discretion, to adjust the schedule at any time, or cancel and reissue a similar solicitation.	
Event	Date
RFQ Issued	22-Feb-22
Pre-Response Conference	15-Mar-22
Notice of Intent to Respond Deadline	22-Mar-22
Written "Questions & Comments" Deadline	29-Mar-22
City response to written "Questions & Comments"	5-Apr-22
RFQ Technical Response Deadline	19-Apr-22
Notice of Qualified Respondent(s) Released	3-May-22

Negotiation with the consultant may take up to 5 weeks; Commission consideration of award to Consultant Team targeted for 7 June 2022

Phase Two: develop the concept

Discovery (12 weeks)

The Consultant Team will collect and review the available information, including previous studies, historic data, and planning reports, related to the site and surrounding area, as well as meet with City officials and other agency officials (WWTA, TDEC, others) to develop a broad understanding of the site. The Consultant Team will conduct an inventory of the various existing conditions like land use, zoning, and connectivity for the area. If needed, the Consultant Team will also prepare economic market, traffic, or other studies that support the needs of the site. Additional conversations between the Consultant Team and Client will be required to determine the extent of the project area and identify the necessary sub-consultants needed. The Consultant Team will prepare a report and present its findings to the Commission. Discovery update to the Commission

Listening (8 weeks)

The Consultant Team will develop an engagement strategy tailored to the citizens of Red Bank. This approach intends to share the findings from the Discovery phase, collect citizen feedback, and build consensus around a vision that is supported by the community. The focus will be understanding the wants, needs, and concerns of the citizens. During this phase, the Consultant Team will disseminate information and solicit feedback before specific design or programming is developed.

Engagement strategies may include individual, small group, public meetings, as well as outreach and information sharing via web, social media, press releases, and mailers. The primary objective is ensuring the widest and most diverse audience participates during the engagement process. Emerging themes and results will be shared to demonstrate transparency and build consensus.

Concept Development (8 weeks)

Based on the findings from the Discovery and Listening stages, the Consultant Team will develop two or three concepts for the project site. These initial concepts will be reviewed with the ELT, select agency stakeholders, the Planning Commission and the City Commission for feedback before they are refined and shared with the public for comment. These concepts will explore various programming and land-use options that reflect the information gathered during the Discovery and Listening stages. The Consultant Team will produce plans, sections, precedent imagery, and diagrams to communicate these concepts. The Consultant Team will also provide a comparative summary analyzing the concept option impacts. During the community presentations, various engagement activities will be used to solicit public input. **Listening + Concept Development**

Update to the Commission

Distillation (8 weeks)

Based on feedback in the Concept Development stage a single, preferred concept will be distilled from the concept options and presented to the Planning Commission, the City Commission and the community. The Consultant Team will incorporate feedback based on the Commission's direction to produce a final project concept. This stage is intended to fulfill the requirements of Ordinance 21-1188 regarding the "Sale, Development and Disposition of Real Property". **Final Concept Presentation to the Commission for consideration; target 21 Feb 2023**

RFP (4 weeks)

The Consultant Team will assist in developing an RFP package that includes drawings, precedent imagery, engagement summaries, studies, and other results from the Project Plan and Framework process that supports the City's direction. The City will execute the Developer/Construction Team solicitation.

Phase Three: select the Developer/Construction Team (16 weeks) *:

Commission consideration of award to Developer/Construction Team; targeted for 18 July 2023 *

Phase Four: Developer/Construction Team project planning, design, permitting, procurement (includes all the typical steps regarding possible Planning Commission/City Commission review typical for any similar project): (12-18 months -- July-December 2024) *

Phase Five: project execution (likely up to 24 months – project completion/**Commission ribbon cutting expected second half of 2026**) *

* ELT governs the project through project completion/ribbon cutting

Notes:

1. Dates included in this document are estimates for planning purposes and are intended to give the reader a sense of the time this may take, beginning in February 2022, and a relative sense of the duration of the various phases. The dates also assume each individual step occurs as planned. The dates established in this draft are likely to change over time
2. This plan is intended to be a living document; indeed, the various phases and stages are likely to change over time as staff, consultants, developers, Community input and Commission decisions guide this project over time
3. The Commission may choose to create a “FRBMSS Advisory Committee” to assist in this process as the Commission sees fit. If that is desired, Ordinance 21-1181 provides a framework to establish such a committee. The exact role of such a committee would need to be developed, but an oversight role may be helpful to facilitate engagement and transparency

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References:

- Ordinance 21-1181 An Ordinance of the City of Red Bank, Tennessee, to set out a process and guidelines for establishing and the functioning of Citizens Advisory Boards and or Committees for the purpose of assisting the City Commission in discharging its duties an obligations
- Ordinance 21-1188 An Ordinance of the City of Red Bank, Tennessee, establishing processes and procedures for the sale, development and disposition of Real Property, codified in the Red Bank City Code in the Appendix, Chapter F, thereof and assigned the title: Sale, Development and Disposition of Real Property

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BOARD OF COMMISSIONERS MEETING

Minutes
February 1, 2022
6:00 p.m.

The City Commission of the City of Red Bank, Tennessee met, in regular and duly advertised session, at the Commission Chambers located at 3117 Dayton Boulevard. Notice of the meeting and instructions for virtually monitoring same was duly advertised in the Chattanooga Times Free Press and by posting on the City's website and Facebook page and by posting written notice of same on the front door of City Hall.

- I. **Call to Order** – Mayor Hollie Berry called the meeting to order at 6:03 p.m.
- II. **Roll Call** – City Recorder Tracey Perry called the roll. Mayor Berry, Vice Mayor Stefanie Dalton, Commissioner Ruth Jenó, Commissioner Ed LeCompte and Commissioner Pete Phillips were present. Also present was City Attorney Arnold Stulce, Jr.; City Manager Martin Granum; Fire Chief Brent Sylar; Police Chief Dan Seymour; Public Works Director Greg Tate; City Recorder Tracey Perry and those listed on Exhibit A.
- I. **Invocation – Pastor Pat McKenna, Mountain Creek Baptist Church**
Pastor McKenna was present and led the invocation.
- IV. **Pledge of Allegiance – City Manager**
- V. **Consideration of the Minutes for approval or correction:**
 - A. **January 18, 2022 Work Session**
Commissioner Jenó made a motion to approve as written, seconded by Commissioner LeCompte. Motion carried with all Commissioners voting "yes".
 - B. **January 18, 2022 Commission Meeting**
Vice Mayor Dalton made a motion to approve as written, seconded by Commissioner Jenó. Motion carried with all Commissioners voting "yes".

TEMPORARY ADJOURNMENT OF REGULAR MEETING

- VI. **Beer Board Meeting**
 - A. **Call to Order – Mayor Hollie Berry**
 - B. **Roll Call – City Recorder**
 - C. **Consideration of the Minutes for approval or correction:**
 1. **January 18, 2022 Beer Board Meeting**
Vice Mayor Dalton made a motion to approve, seconded by Commissioner Phillips. Motion carried with all Commissioners voting "yes".
 - D. **Adjournment**
Commissioner Jenó made a motion to adjourn, seconded by Vice Mayor Dalton. Motion carried with all Commissioners voting "yes".

RECONVENE REGULAR MEETING

- VII. **Communication from the Mayor**
 - Red Bank High School will be hosting a Red Bank Community Fair on February 24. All are welcome.
 - Congratulations to Demetrius Justice, Red Bank High School Senior, for being named All-State.
 - Save the Date for the Red Bank Weed Wrangle, March 5 from 11 to 4 p.m., behind City Hall to identify and remove invasive plants.

- The next Red Bank Community Food Pantry will be February 3 from 4:30 to 6 p.m. at the Red Bank United Methodist Church.
- You can now sign up for the Red Bank Newsletter by going to www.redbanktn.gov and registering.

VIII. Commissioner's Report

A. Vice Mayor Stefanie Dalton

- Welcome everyone
- This is Black History Month.
- Red Bank black-owned business highlights: Pearl Agency is owned and operated by CJ and Cynthia Thomas. They offer many accounting services in English and in Spanish. J5 Photography and Graphics is owned and operated by Tanika Jackson Her sports photography has been featured in City Scope Magazine and she is currently booking senior portraits. D. Williams Dance Academy is owned and operated by Devonta Williams. They just opened here in Red Bank in November.
- Thanks to everyone that showed up to help on the MLK Clean Up Day. Thanks to all the businesses for their donations and to David Sharpe for his help. Extra special thanks to the City's Public Works Department.
- Thanks to Red Bank resident Link Sparks for the "Valentine's for Veterans" event this month.
- She and the Mayor attended a virtual strategic planning session on January 25, where a lot was learned about the process.
- The Red Bank Signal Mountain Chattanooga Chamber Council will meet February 24 at 12 p.m. at the Business Development Center, in person for the first time in two years. CJ Thomas will be the guest speaker.
- Rivermont Elementary has an outdoor work day scheduled for February 12 at 9 a.m. and if you order from Jet's Pizza tonight, a portion of the proceeds will go to the Rivermont Elementary PTA.

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B. Commissioner Ruth Jeno

- Welcome everyone.
- Remembered the loss of Officer Chip Smith two years ago and his family is very appreciative of the support the City has shown to them.
- Kenneth Combs was a 58 year business owner in Red Bank and recently passed away. His family continues his business and asks for the community's support.
- The playground and pavilion at the Community Center has begun installation.
- The Red Bank Food Pantry is seeking volunteers.
- Thanks to Commissioner LeCompte and his wife, Mayor Berry and Vice Mayor Dalton for all the help at the "Valentine's for Veterans" event. Special shout out to the event founder, Link Sparks, and the work she does during this event.

C. Commissioner Ed LeCompte

- Thanked everyone for coming tonight.
- Thanked City Manager Granum for putting together such a great plan for the FRBMSS discussed at this evening's Work Session.
- Excited about the "Red Bank Bicycle Boulevard".

D. Commissioner Pete Phillips

- Good to see so many new faces here tonight.
- Acknowledged County Commissioner David Sharpe, our WWTa Rep, Rick Causer and all the City staff.
- The City is soliciting for volunteers for the Jubilee Committee. Applications are available on the City website.
- WWTa has announced plans that are intended to address the moratorium and promote continued development.

IX. City Manager Report

- Addressed the new C-3 rezoning request for 2101 Dayton Boulevard and encouraged all interested parties to attend the February 17 Planning Commission Meeting at 3117 Dayton Blvd at 6 p.m.
- Planning continues for the Jubilee scheduled for May 7. It will start off with 5K/10K run and will be followed with many more activities. The next planning meeting is February 3. Community member that wish to participate can sign up by visiting the City's website, click on the Residents tab and then Jubilee Committee Application.
- Sign up for the City's newsletter are available at the City's website.
- Will be visiting the Soddy Daisy Community Library this Friday to begin a relationship with that association.
- Recognized Barge Associates, WMWA Landscape Architects and Reagan Smith for their assistance in developing the FRBMSS Plan he presented earlier at the Work Session.
- Shout out to Mike Patrick at the WWTA for posting very useful information and plan outlines on the WWTA website wwta.hamiltontn.gov.

X. Unfinished Business

A) ORDINANCE NO. 22-1204 AN ORDINANCE OF THE CITY OF RED BANK, TENNESSEE, TO AMEND AND UPDATE AND REVISE TITLE 12, CHAPTER 3, SECTIONS 301 ET. SEQ. OF THE RED BANK CITY CODE WITH RESPECT TO THE ADOPTION AND ENFORCEMENT OF THE ELECTRICAL CODE (second and final reading)

Mayor Berry read the caption and called the matter for action. Public Works Director Tate stated the intent of the Ordinance, i.e. to adopt and enforce the newly updated electrical code and to provide a mechanism for selection of the official electrical inspector for the City. Vice Mayor Dalton made a motion to approve, seconded by Commissioner Jenó. No discussion. No citizen comments. Roll Call Vote: Mayor Berry "yes", Vice Mayor Dalton "yes", Commissioner Jenó "yes", Commissioner LeCompte "yes" and Commissioner Phillips "yes". Ordinance No. 22-1204 was approved on second and final reading.

XI. New Business

A) AGENDA ITEM NO. 22-866 SWITCHING FIRE DEPARTMENT AND POLICE DEPARTMENT TO FIRSTNET (AT&T STATE CONTRACT)

Mayor Berry read the caption and Chief Seymour stated the intent of the Agenda item, i.e. to allow the Police and Fire Departments to switch cell and mobile data carriers to AT&T's FirstNet, which will give our First Responders a dedicated communications network in the event of an emergency and regular networks are negatively affected. By law, there is no Contract to approve. No discussion. No citizen comments. Commissioner Phillips made a motion to approve, seconded by Commissioner LeCompte. Motion carried with all Commissioners voting "yes".

B) RESOLUTION NO. 22-1455 A RESOLUTION OF THE CITY OF RED BANK, TENNESSEE PERMITTING A MULTIFAMILY HOUSING DEVELOPMENT, LIMITED TO CONDOMINIUM USE, AT 1109 DAYTON BOULEVARD, SUBJECT TO CONDITIONS

Mayor Berry read the caption and called the matter for action. Public Works Director Tate explained the intent of the Resolution, i.e. to re-authorize the Special Use Permit that was approved by the Commission in December 2021, but expired before the owner was able to appear to sign the original document. Vice Mayor Dalton made a motion to approve, seconded by Commissioner Jenó. No discussion. No citizen comments. Resolution No. 22-1455 was approved with all Commissioners voting "yes".

C) RESOLUTION NO. 22-1456 A RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE AUTHORIZING PURCHASE OF FOUR SOLAR POWERED RADAR SPEED SIGNS, IN THE AMOUNT OF \$10,896.00

Mayor Berry read the caption and called the matter for action. Public Works Director Tate explained the intent of the Resolution, i.e. to authorize the purchase of four (4) solar powered radar speed signs. The equipment will be mobile, so it will be very versatile in its uses by many departments within the City. Motion to approve was made by Vice Mayor Dalton, seconded by Commissioner LeCompte.

No discussion. No citizen comments. Resolution No. 22-1456 was approved with all Commissioners voting "yes".

D) RESOLUTION NO. 22-1457 A RESOLUTION APPROVING AN ADDITIONAL AGREEMENT AND AN ADDENDUM TO AN EXISTING AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND MSA, INC. FOR THE LEASE OF TWO (2) MULTI-FUNCTION COPY MACHINES

Mayor Berry read the caption and called the matter for action. City Recorder Perry explained the intent of the Resolution, i.e. to authorize the lease of two (2) additional copiers for use by different Departments of the City. The cost to lease the new copier for City Hall will be \$141.99 per month, and the cost to lease the additional copier in the Police Department will be \$86.48 per month.

Commissioner Jenó made a motion to approve, seconded by Commissioner Phillips. No discussion. No citizen comments. Resolution No. 22-1457 was approved with all Commissioners voting "yes".

E) RESOLUTION NO. 22-1458 A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF RED BANK, TENNESSEE, AND RJ YOUNG COMPANY FOR EMAIL MIGRATION FROM ON PREM EXCHANGE TO OFFICE 365 FOR ALL CITY USERS; TOGETHER WITH MONTHLY MANAGEMENT FEES THROUGH JUNE 2022

Mayor Berry read the caption and called the matter for action. Chief Seymour explained the intent of the Resolution, i.e. to authorize the allocation of funds to upgrade the City's current email system. The initial cost will be \$25,440.00, and the cost for management of the email system will be \$885.00 per month. Commissioner Jenó made a motion to approve, seconded by Commissioner Phillips. No discussion. No citizen comments. Resolution No. 22-1458 was approved with all Commissioners voting "yes".

F) RESOLUTION NO. 22-1459 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RED BANK, TENNESSEE AUTHORIZING THE CITY OF RED BANK TO ACCEPT A GRANT IN THE AMOUNT OF \$613,536.00 WITH A 20% MATCH REQUIREMENT IN THE AMOUNT OF \$153,384.00 FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) FOR THE CONGESTION MITIGATION AND AIR QUALITY (CMAQ) STATEWIDE PROJECT

Mayor Berry read the caption and called the matter for action. Public Works Director Tate explained the intent of the Resolution, i.e. to authorize the City to accept the Grant and allocate funds for the City's required 20% match. City Manager Granum advised the matching funds will be allocated from the State Street Aid Fund. City Manager Granum invited resident, Jim Johnson, to speak to his knowledge of the current pedestrian/bike connections. Vice Mayor Dalton made a motion to approve, seconded by Mayor Berry. No discussion. Marissa Corbitt, 3110 Greenwich Ave, expressed the following concerns: the amount of right of way that will be affected, parking restrictions and the effect on the City's budget. Don McKenzie, 110 Brentwood Dr, spoke in support of the Bike Path project. Resolution No. 22-1459 was approved with all Commissioners voting "yes".

XII. Citizen Comments from Red Bank Citizens on Items not on the Agenda

(3 minute limit)

Peggy Rowe, 3102 Easton Ave – thanked the Public Works Department for cleaning up Easton Ave. and inquired on leaving garbage cans on the street. Inquired on speed bumps for Easton Ave to deter speeding.

Don McKenzie, 110 Brentwood Dr – Spoke in appreciation of the work put into the Plan for FRBMSS presented earlier at the Work Session.

XIII. Adjournment

A motion to adjourn was made by Commissioner Jenó, seconded by Commissioner Phillips. Motion carried with all present Commissioners voting "yes". The meeting was adjourned at 6:45 p.m.

Mayor Hollie Berry

Date

City Recorder Tracey Perry

Date

RESOLUTION NO. 22-1460

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE, RESCHEDULING THE REGULARLY SCHEDULED AGENDA WORK SESSION AND COMMISSION MEETING FROM MARCH 15, 2022 TO MARCH 22, 2022

WHEREAS, the City of Red Bank has a regularly scheduled Agenda Work Session on March 15, 2022 at 5:00 p.m. and a regularly scheduled Commission Meeting on March 15, 2022 at 6:00 p.m.; and

WHEREAS, March 14-15, 2022 is the date of the TML Legislative Conference in Nashville, Tennessee and all five(5) Red Bank Commission members and the City Manager will be in attendance; and

WHEREAS, due to the above referenced scheduling conflicts and opportunities presented to the Commission on March 15, and due to there being no pressing business items scheduled for March 15, 2022, the City Commission feels that it would be appropriate to reschedule the regularly scheduled March 15, 2022 Agenda Work Session scheduled for 5:00 p.m. and the March 15, 2022 City Commission Meeting scheduled for 6:00 p.m. from the regular date to March 22, 2022 respectively.

NOW, THEREFORE BE IT RESOLVED by the City Commission of the City of Red Bank, Tennessee that the regularly scheduled Agenda Work Session for March 15, 2022 at 5:00 p.m. and the regularly scheduled City Commission Meeting for March 15, 2022 at 6:00 p.m. be and is hereby rescheduled to March 22, 2022 respectively.

Resolved this 15th day of February 2022.

Mayor Hollie Berry (date)

City Recorder Tracey Perry (date)

RESOLUTION NO. 22-1461

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF RED BANK,
TENNESSEE ESTABLISHING A CITIZENS ADVISORY BOARD TO ASSIST WITH
THE PLANNING AND EXECUTION OF THE RED BANK JUBILEE AND CITY
FESTIVAL**

WHEREAS, pursuant to the authority of Red Bank City Code Title 2, Chapter 2, Sections 2-201 *et. seq.* the Commission, by Resolution may establish from time to time Citizens Advisory Boards and Committees in order to serve in an advisory capacity to the City Commission and the City Manager to address particular circumstances and or topics and or areas of concern and for the expansion of services and or the initiation of products for the intended benefit and betterment of the City, its citizens and the community; and

WHEREAS, the RED BANK JUBILEE is and has been a City festival that has been celebrated and much enjoyed by the citizens of the City on the first Saturday in May of each and every year for several years preceding the date of this Resolution; and

WHEREAS, The City Commission has determined to establish the Red Bank Jubilee Citizens Advisory Board, to set the membership at up to ten (10) members and to enlist the help, planning, background, knowledge, and dedication of such citizens as are willing and wishing to participate in this undertaking to the end that the annual Red Bank Jubilee will continue to be the successful community celebration event that it has always been in the past and to improve the Jubilee for the benefit of the City and all residents; and

WHEREAS, the Red Bank Jubilee Citizens Advisory Board is requested to gather information, consolidate information, utilize past experience and such other original ideas and other specific tasks as may be thought necessary, appropriate or helpful to the planning, holding and execution of the Red Bank Jubilee from time to time and from year to year.

NOW, THEREFORE BE IT RESOLVED the City Commission of the City of Red Bank, Tennessee:

1. The Red Bank Jubilee Citizens Advisory Board is hereby established, the same to be for a term of three (3) years next following the enactment of this Resolution but subject to extensions as the City Commission shall determine hereafter.

2. The Red Bank Jubilee Citizens Advisory Board shall gather information, consolidate information, utilize past experience and such other original ideas and other specific tasks as may be thought necessary, appropriate or helpful to the planning, holding and execution of the Red Bank Jubilee from time to time and from year to year.

3. The Red Bank Jubilee Citizens Advisory Board shall initially have up to ten (10) members with up to six (6) of the members to have three (3) year terms and of the remainder members to be appointed for two (2) year terms.

4. The Citizens Advisory Board shall assist the City Manager, the Public Works Director, the Police Chief and such other City Officials with the Red Bank Jubilee planning sessions as the necessities and appropriateness of the services and advice shall become evident and City staff and the Advisory Board are accorded such advisory authority as shall be necessary to broadly accomplish the purpose of this Resolution.

5. The City Manager or designee shall oversee the citizen's application process as otherwise provided and shall make such recommendations to the Board of Commissioners as the City Manager deems appropriate.

6. As required by the enabling Ordinance, the meetings of the Red Bank Jubilee Advisory Board shall be public and shall be advertised and minutes shall be kept of the Advisory Board's activities, meetings and sessions, the same to be to be turned over to and kept by the City Recorder.

Resolved this 15th day of February, 2022.

City Manager Hollie Berry (date)

ATTEST:

City Recorder Tracey Perry (date)

RESOLUTION NO. 22-1462

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE CITY OF RED BANK, TENNESSEE APPOINTING MEMBERS TO THE CITY OF RED BANK JUBILEE CITIZENS ADVISORY BOARD

WHEREAS, the City of Red Bank adopted Ordinance 21-1181, establishing procedures for establishing, organizing and appointing members to Citizen Boards; and

WHEREAS, the City of Red Bank has identified the need to establish a Red Bank Jubilee Citizens Advisory Board; and

WHEREAS, the City of Red Bank desires to appoint the following persons to this Board:

Lawrence Miller, Blake Pierce, Joy Krause, Jamie Harvey, Peggy Roe, Bryanna Burns and Sonjia Millard.

NOW, THEREFORE BE IT RESOLVED by the Commission of the City of Red Bank, Tennessee that the above named are hereby appointed to the Red Bank Jubilee Citizens Advisory Board.

Resolved this the 15th day of February 2022.

Mayor Hollie Berry (date)

City Recorder Tracey Perry (date)